



OIL AND GAS REGULATORY AUTHORITY

54-B, Faza-e-Haq Road, Blue Area, Islamabad
Tel: 9244090 - 98 (Website: www.ogra.org.pk)

Latest
photograph
(Passport size)

EMPLOYMENT APPLICATION FORM

(Please read the instructions given at the end carefully before filling the form)

1. Name of Position applied for:		
2. Name of Newspaper:	3. Date of Advertisement:	4. Last date for submission of Application Form as per advertisement:

PERSONAL INFORMATION

5. Full Name		6. Father/Husband's Name	
7. Date of Birth (As per Matric Certificate) (dd/mm/yr)		8. Age as on the last date of submission of application Form (yr/mm/dd)	
9. Place of Birth		10. Marital Status	
11. Religion		12. Nationality (also indicate if you have more than one Nationalities)	
13. CNIC Number:			
14. Domicile (Please tick the relevant box)	<input type="checkbox"/> Punjab <input type="checkbox"/> Sindh(U) <input type="checkbox"/> Sindh(R) <input type="checkbox"/> KP <input type="checkbox"/> Balochistan <input type="checkbox"/> AJK <input type="checkbox"/> FATA <input type="checkbox"/> NA		
15. Permanent Address (with Tehsil & Distt)			
16. Present Postal Address (with Tehsil & Distt)			
17. Telephone Nos. (with Area codes)	Office:	Residence:	
	Cell:	Email (if any):	

ACADEMIC QUALIFICATIONS

18. Educational, Technical & Professional Qualifications

(Please start with most recent qualifications)

Degree/Diploma <i>(with Field of Study)</i>	University/College/ Institution <i>(Also indicate City/Country)</i>	Period		Passing Year <i>(Month/Year)</i>	Marks obtained/ Total Marks	Division/ Grade/ GPA	Remarks
		From <i>Month/Yr</i>	To <i>Month/Yr</i>				

19. PEC Registration number <i>(if applicable)</i>	
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20. Professional Development *(Courses, Seminars, Trainings etc.)*

Name of Course/Certification	Institute <i>(Name, City, Country)</i>	Period		Description
		From <i>(Month/Yr)</i>	To <i>(Month/Yr)</i>	

21. Computer Skills _____

EMPLOYMENT RECORD

22. *Please start with most recent Employer (If you need more space, attach additional pages of the same size)*

Employer <i>(Name & Full Address)</i>	Duration		Position held	Major Responsibilities
	From <i>(Month/Yr)</i>	To <i>(Month/Yr)</i>		

23. Last Position Held		24. Gross Monthly Salary Drawn	
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25. Total Post Qualification Experience <i>(Years, months, days)</i>	
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26. Briefly give your major professional achievements (use only the allocated space):

DECLARATION

I do hereby solemnly affirm and declare that all the information provided by me in the above Application Form is correct and complete, to the best of my knowledge and belief. In case any of the above information is proved to be incorrect, false or misleading, it will act as sufficient cause for my termination/dismissal from service in OGRA.

Signature: _____

Dated: _____

Name: _____

INSTRUCTIONS FOR FILLING THE EMPLOYMENT APPLICATION FORM

1. Application Form shall be filled in Capital Letters.
2. All blank spaces of the Application Form must be filled.
3. Incomplete/Unfilled /Unclear or damaged Application Form will not be accepted.
4. Attach photocopy of Computerized National Identity Card (CNIC) duly attested by the officer of BPS-17 or above/elected representative not below the status of Nazim.
5. Closing date for age / service calculation will be the last date of submission of application, as advertised in the newspaper.
6. Use A-4 size, paper for taking print of Application Form.
7. Use extra sheet(s) where considered necessary.
8. If a candidate desires to apply for more than one posts, separate forms will be filled/dispatched for each post.
9. Prescribed Employment Application Form duly filled and signed by the candidate alongwith attested copies of all academic certificates, experience certificates, CNIC and domicile certificate should be **dispatched through post mail/courier service** to Dy. Executive Director (HR) on the address given at the top of page - 1.